Appendix I.

[Vide answer to question No. 532 asked by Rao Sahib V. I. Muniswami Pillai at the meeting of the Legislative Council held on the 3rd November 1931, page 479 supra.]

Lady Willingdon Training College, Triplicane.

Rules of hostels.

1. The hostels are intended primarily for training students and scholarships holders.

2. Application for admission should be sent in before 15th July to the Superintendent. Preference is given to (*a*) Government Scholarship holders and training students, (*b*) Pupils or students who have no parents or relatives in Madras. Testimonials from two responsible people are required from each applicant on admission.

3. *Payments.*—On admission to the Ice House Hostel an advance of Rs. 15 must be paid by each member; this is refunded when the member finally leaves the hostel.

Boarding charges are collected in advance. An amount of Rs. 12 must be paid at the beginning of each month; the balance obtained by deducting total expenditure from total income at the end of the month is divided up amongst all the members and this is refunded to each member at the end of the month. Extras, such as coffee, milk, etc., in the evenings and at night must be paid for separately at the end of each month.

Members who have not submitted poverty certificates for scholarships, etc., are required to pay Rs. 2 extra for establishment charges.

4. *Equipment.*—Each member of the hostel is required to provide herself with the following articles:—

(*a*) One plate and two cups.
(*b*) Brass or bronze tumbler.
(*c*) Simple bedding.
(*d*) a box with a good lock and key.

Chairs, tables and book-shelves are provided.

5. *Jewellery and money.*—Costly jewels and other valuable articles are not allowed in the hostel and no responsibility is taken by the hostel authorities for loss of articles. Each member must keep an account book in which she notes her income and expenditure and which must be produced when required.

6. *Daily programme*—

6 a.m. Prayer.
6-30 a.m. Coffee.
6-30 a.m. to 9 a.m. Study.
9 a.m. Breakfast.
10 a.m. to 4 p.m. School.
4-15 p.m. Light refreshment.

4-30 p.m. to 6 p.m. Games.
7 p.m. to 7-30 p.m. Prayer.
7-30 p.m. to 8 p.m. Dinner.
8 p.m. to 10 p.m. Study.
10 p.m. Lights out.

7. *Leave.*—Members of the hostel whose parents or guardian reside in Madras are allowed to go home once a month for one day only. They must sign in the leave register before going and returning, noting date and time in each case.

All members must attend college and school on re-opening and closing days of term. Scholarship-holders and stipendiary students will forfeit their scholarships and stipends if they fail to be present on these dates, except in cases of illness for which medical certificates must be produced. No member may go out of the hostel without obtaining the permission of the Superintendent.

8. Visitors are allowed on Saturdays and Sundays between 4 p.m. and 6 p.m. only. All visitors must be signed for in the visitors' book.

9. *Letters.*—All letters must be addressed to the hostel and not to the College. All letters written by the members of the hostel must be placed in the hostel post-box and not posted elsewhere.

10. *Health.*—Each member must be examined by the college doctor on admission. Cases of sickness must be reported immediately to the Superintendent. Application for leave from college or school must be made by letter, the signature of the Superintendent obtained and it must be sent to the Headmistress (or tutor-in-charge in the case of students). The college doctor will visit the hostel at least once a week and will examine cases of sickness.

11. *Order.*—Neatness and cleanliness and order must prevail everywhere in the hostel. Members must abide by the special regulations laid down in each hostel regarding arrangements for baths, washing, cleaning, etc.

12. The discipline of the hostel is directly under the control of the Superintendent. Deliberate disobedience, dishonesty and other cause for expulsion will be dealt with by the Principal.

APPENDIX II.

[Vide answer to question No. 539 asked by Mr. G. Simhachalam at the meeting of the Legislative Council held on the 3rd November 1931, page 482 supra.]

G.O. No. 1122, P.H., dated 22nd June 1931.

The Government are pleased to pass the following orders with regard to the transfer of clerks attached to the offices of District Medical Officers:—

(1) Permanent clerks on Rs. 35 to 60 grade attached to the offices of District Medical Officers should be kept *in the same district* and should not be transferred out of the district except on their own request or when the transfer is by mutual consent.

(2) If for purposes of promotion to Rs. 60 to Rs. 80 grade it is found necessary to transfer a clerk out of a district, he should be sent out only to the adjacent districts. Such transfers should be reported to the Government for information.